Please, read carefully these guidelines for ABSTRACT and PAPERS writing.

GUIDELINES FOR ABSTRACTS:

Volume: min 200, max 300 words in English.

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Manuscript Requirements:
The author should send the paper ONLY online to:
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in **MS Word for Windows, format (.doc, .docx) as an attachment file.**

The paper should not exceed **3MB** in size.
Margins: left and right – **20 mm**, top and bottom – **25 mm**, no footer
Font: Times New Roman
Number of pages: max 10 pages, unnumbered
Structure of paper:
Title: capital letters, font size – **16 pt**; Bold, Center
Followed by two line spacing, size 12 pt.
Name of authors: font size – **14 pt**, Bold, Center (without degrees);
Authors' names should be in one line followed by a line escape.

Affiliations: font size - **12 pt;**
Include data for the authors at the end of the abstract as follows:
- degrees, name, family name;
- work place;
- address for contact;
- telephone, fax number, e-mail.

Abstract - font size - **10 pt**, Italic, Bold.
*Text of Abstract***:** max. **150 words, 10 p**t, Italic, Single line spacing. Two lines spacing at the end of the
text, 10pt, to proceed with the paper.

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The main body of the paper in Times New Roman 10pt, Normal. Upper and lower case letters. Left justified. Single line spacing text, with single line spacing between paragraphs, **10pt.**

1. HEADINGS:
Major headings or section headings are to be left aligned, not underlined, in capital letters, bold and **11pt**. After the main heading and before the text (1) space **11 pt**.

2. Subheadings:
Subheadings are to be left aligned, not underlined, in bold, upper and lower case letters, **11pt**. After the subheading and before the text (1) space **11 pt**.

3. Sub subheadings:
Sub subheadings are to be in bold italic, upper and lower case letters, in **11pt**. After the sub subheading and before the text (1) space **11 pt**.

Illustrations, figures:
Please, include all the illustrations as a part of the Word document. All captions should be typed in upper and lower case letters **10 pt**. Italic, Center directly beneath the illustration. Neither bold nor underlined. Use single spacing if they use more than one line. All captions are to be preceded by a reference number, e.g. *Figure 1*.

Tables: Tables should be produced directly within the text. Captions **10 pt**., Italic, Right Justified, above the table, e.g. *Table 1*.

Equations: Equations should be numbered consecutively throughout the paper. Leave two blank lines before and after equations.

Symbols and Units: Use the SI (Systeme Internationale) Units and Symbols. Unusual characters or symbols should be explained in a list of nomenclature.

References: Font should be Times New Roman **9pt**, Normal. Upper and lower case letters. Left justified. Single line spacing. Single column format.

Biography of authors and photos:
The text of the biography will be 150 words maximum for every author. Times New Roman 10pt. Upper and lower case letters. Left justified. Single line spacing. Single column format. The author(s) can include a photo in size 3 x 2 cm. Please, use the simple table structure for your photo, detailed affiliation and the biography.